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Office Memorandum • UNITED STATES GOVERNMENT

TO

Chief of Logistics

DATE: 14 May 1953

FROM:

Chief, Special Staff, LO

SUBJECT:

Weekly Activity Report

1. General

a. Department of Defense Support - (continued item)

25X1A1d

(2) Department of Defense Support Staff Study - This study was completed, signed by the Chief of Logistics, and passed to the DD/P-Admin. for the first concurrence. It is still in the hands of DD/P-Admin.

work,

(3) Department of Defense Support Briefing - A briefing was held for top level Agency personnel on 13 May in order to acquaint them, and through them all branches of the Agency, with the new policy directives and procedures.

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b. Proposed Trip to Europe - (continued item)

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The preparation of the Chief of Logistics for his forthcoming trip to Europe (to start 17 May) is near completion. In addition to a briefing with respect to agenda and itinerary by Cdr. In addition to a briefing with confiction was briefed by the Assistant Director for Communications with respect to Commo's European facilities.

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Housing - (continued item)

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A conference was held with the Deputy Chief of Logistics and Messrs.

of Real Estate & Construction in which it was learned that

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25X1A6a is apparently trying to charge us excessive administrathe contractor at tive costs due to the fact that is is finishing out their contract on 30 June and 25X1C4c our eight houses will be the only remaining construction for the contractor at 25X1A6a After much discussion it was recommended and decided that 25X1C4c will then negotiate with Mr. 25X1C4c contractors, the present contractor and wit 25X1A9a through the Chief of Logistics, FE, to obtain the lowest price for finishing the houses. The Chief Engineer of tated that they do not object to a 30-to-60-day delay in the completion of the remaining eight houses if we can thereby obtain 25X1A6a FOIAb3b1 the best price for the construction. 25X1C4a 2. Projects and Studies in Process World-Base Planning - (continued item) Attended the World Base Planning Committee meeting. The Chairman, Mr. had prepared a paper to obtain policy approval from the DD/P as to locations and objectives. The Committee approved the paper with a couple of minor changes. Mr. said that he would have the paper in final form for submis-25X1A9 sion to the DD/P in the next few days. b. Office Supplies Economy Program - (continued item) Attended an office supplies economy briefing of DD/I administrative officers, presented by Mr. of LO Supply Division. Also arranged for a similar briefing of DD/A and DD/P administrative officers, on 18 May and 27 May, 25X1A9a respectively. These briefings should result in the program's being successfully monitored and carried out. Other Item of Interest 25X1A9a of the Office of General Counsel, briefed the Chief of Logistics and other LO personnel with respect to certain findings on his European trip of interest to the Logistics Office, particularly with respect to the activities of who may be using former connections with the Agency to enhance his 25X1C4c dealings and business with others. After the meeting it was decided, with the 25X1C4a concurrence of the Security Officer, IO, to take up with possible action to eliminate the danger to Agency security that may exist by 25X1C4c virtue of activities in Europe.

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